

New Business Architecture Implementation Workgroup Status of Activities (Sept. 2001-Jan. 2002)

BACKGROUND:

- NBA Steering Committee (comprised of vice chancellors from all major campus organizations) held its first meeting on Sept. 13th. Decided to expand MyUCDavis into an enterprise portal; approved a proposed strategy for the local implementation of the NBA.
- Implementation Workgroup was officially formed on Sept. 20 to provide day-to-day leadership, support, and direction to the project manager; recommends investments and resources. An Executive Committee was created to facilitate planning and coordination efforts.
- Membership: see attached.
- Implementation Workgroup has met five times (Oct. 31, Nov. 20, Dec. 11, Jan. 7, and Feb. 4). The group plans to meet twice a month.

ACCOMPLISHMENTS:

- **Communications:** A comprehensive, informative Web site has been developed (<http://nba.ucdavis.edu>) and a listserv (nba-info@ucdavis.edu) has been set up to facilitate interactions with the campus community. An NBA channel has been created in MyUCDavis. Both the NBA Web site and channel were launched on Monday, January 7th (to coincide with the integration of the DaFIS and PPS Decision Support channels). The workgroup discussed the role and responsibilities of the Change Management Team, agreed the team is critical to the success of the NBA initiative, and forwarded their recommendation to the Steering Committee for action.
- **Project Manager and NBA Teams:** A position description for the NBA project manager has been developed and is under review. Two support positions (an analyst and an administrative assistant) are also being reviewed. A charter has been drafted for all three sub-teams (Business Processes, Technology Development, and Change Management). The Technology Development Team has been formed; held its first meeting on Nov. 9th.
- **New Portal Functionality:** The Implementation Workgroup has started discussing the development of a process for identifying, selecting, reviewing, approving, and prioritizing new functionality in the portal. The workgroup decided to take a phased approach, as follows:
 - **Phase One: "Quick Wins"** -- The Implementation Workgroup has charged the Technology Development Team with identifying "quick wins" (e.g., new functionality, tools, resources, etc.) that can be fairly easily implemented and shared with the campus. The Technology Development Team has drafted a proposal recommending three major technology projects, including the development of an enterprise directory and common authentication.
 - **ChannelBuilder:** The Implementation Workgroup has approved a ChannelBuilder pilot for Winter and Spring quarters (followed by evaluation and recommendations for a possible campuswide deployment). The pilot is designed to allow staff to create channels for departmental use. It will be open to administrative and academic departments as well as interdisciplinary research and teaching programs. A decision needs to be made regarding oversight options for the review and approval of new channels.
 - **Integration of DaFIS and PPS Decision Support** into the portal. The two channels were integrated on Jan. 7th.

- **Phase Two: Campus Academic and Administrative Processes** -- The Implementation Workgroup has begun work identifying and characterizing academic and administrative processes that will help inform the development of the enterprise portal.
- **Technology Projects:** On Jan. 18th, the Technology Development Team submitted their report to the Implementation Workgroup. The report contains three proposals: Infrastructure technology projects, the possible grouping of Citrix servers, and the possible offering of additional email and calendaring options through the portal. On Jan. 25, the Steering Committee approved in concept all three proposals.
- **Kerberos Passwords:** IET is investigating the possibility of developing a Web-based solution to resetting forgotten Kerberos passwords (required to access the portal). This approach would provide greater convenience, and 24x7 access. A temporary Web-based option was made available to DaFIS and PPS Decision Support users in advance of the roll-out of the two new channels in MyUCDavis.
- **Portal Design:** Dr. Bruno has charged Brian Alexander with identifying best practices in portal design. This includes looking at models at other campuses/organizations (e.g., Blink), ADA compliance issues, planning for future integration of new content and resources, etc.
- **Campus IT Architect:** The Implementation Workgroup discussed the importance of creating a new Campus IT Architect position to focus on the overall IT architecture and standards for UC Davis. The workgroup charged Jeff Barrett with developing a draft position description for review by the Implementation Workgroup.

UPCOMING ACTIVITIES:

- **Recruitment of NBA Project Manager and Two Support Positions**
- **Formation of Change Management Team and Business Process Team**
- **Launch of ChannelBuilder Pilot**
- **Identification of New Academic Functionality:** Co-chairs Allred and Shelby will discuss with AC4 how to best identify academic functionality that should be considered as part of the enterprise portal (how do we get faculty and deans involved in identifying those needs?).
- **Initiation of Technology Projects,** based on Technology Development Team's recommendations
- **Inventory and Prioritization of Business Processes.**
- **Development of process for review, selection, approval and prioritization of new portal functionality and features.**

**NEW BUSINESS ARCHITECTURE MEMBERSHIP
(As of January 31, 2002)**

STEERING COMMITTEE MEMBERSHIP

Bruno, John	Vice Provost - Information and Educational Technology
Hamilton, Janet	Vice Chancellor – Administration
Franks, Bob	Interim Vice Chancellor - Student Affairs
Klein , Barry	Vice Chancellor - Research
Meyer, John	Vice Chancellor - Resource Management and Planning
Rose, Celeste	Vice Chancellor - University Relations
Sharrow, Marilyn	University Librarian
Allred, Mike (ex-officio)	Office of Administration
Shelby, Dave (ex-officio)	Information and Educational Technology

Babette Schmitt *Information and Educational Technology (support staff)*

IMPLEMENTATION WORKGROUP MEMBERSHIP

Allred, Mike (co-chair)	Office of Administration
Shelby, Dave (co-chair)	Information and Educational Technology
Alexander, Brian	Information and Educational Technology
Barrett, Jeff	Office of Administration
Bynon, George	Shields Library
Calger, Joseph	University Relations
Franks, Bob	Student Affairs
Hakim-Elahi, Ahmad	Office of Research
Harry, David	Information & Communication Services
Moore, Kathleen	Office of Administration
Murta, Bob	Human Resources
Ratliff, Kelly	Resource Management & Planning
Saylor, Julie	Resource Management & Planning
West, Caroline	Resource Management & Planning
Wood, Fred	Office of Letters & Science

Baker, Mary Beth *NBA Campus Consultant*
Schmitt, Babette *Information and Educational Technology (support staff)*

TECHNOLOGY DEVELOPMENT TEAM

Alexander, Brian	IET-Information Resources (Co-chair)
Barrett, Jeff	Office of Administration (Co-chair)
Bennett, Janet	IET-Communications Resources
Buck, Michael	IET-Information Resources
Calger, Joseph	University Relations
Diaz-Flores, Hebert	Resource Management and Planning
Grabert, Bill	Office of Administration
Johnston, David	Office of the Registrar
Kocher, Karl	Library
Mellor, Morna	IET-Information Resources
Nguyen, Minh	College of Letters and Science (added October 29, 2001)
Platten, Michele	Office of Administration
Reveles, Ray	IET-Information Resources
Smith, Jeremy	College of Letters and Science (added October 29, 2001)
Young, Keith	Office of Research

Landers, Mary Jo *Information and Educational Technology (support staff)*