

Policy for Disbursal of Instructional Technology Funds
Academic Computing Coordinating Council
May 21, 2001

The Academic Computing Coordinating Council has the duty to advise the Information Technology Policy Board on the disbursal of Instructional Technology Funds (ITF). AC4 will review all proposals for expenditure of ITF funds at its meeting in May, in line with the University budget process. Requests for funding under ITF that arrive at other times will be deferred until the May meeting.

In general, the recommended allocation of funds will be subdivided into three categories:

- 1) Block funds provided to Deans,
- 2) Funds provided to the Vice Provost for Undergraduate Studies to administer the Instructional Use of Computers program,
- 3) Special projects generated within AC4 or its subcommittees.
- 4) Appropriate projects arising from the campus budget process.

AC4 will develop a prioritization of recommended allocation based on a range of likely scenarios of available funding, and taking into account both permanent and one-time funds. In establishing priorities, AC4 will take into account how the proposed activities support the campus' instructional mission. In particular, AC4 will attempt to strike an appropriate balance between innovative proposals and more mundane but still necessary uses of funds. All requests for new funding from projects that have received ITF allocations in the past will be asked to provide AC4 with a brief report describing the use of previously allocated funds and justifying the need for allocation of new funds.